

## Glossary for International Students – Faculty of Chemistry and Pharmacy

German	English
*in or /in, *innen or /innen	Inclusive gendering, used on gendered nouns (ex. actor and actress) to include everyone; “in” is singular, “innen” is plural
Abschlusszeugnis	Degree certificate / diploma
Absolvent*in	Graduate
Allgemeine Schlüsselqualifikationen (ASQ)	General key qualifications - courses that are outside of the Faculty of Chemistry and Pharmacy
Allgemeine Studien- und Prüfungsordnung (ASPO)	General Academic and Examination Regulations - this document regulates the requirements for earning a degree at the University of Würzburg as well as the conditions for exams. Each degree programme also has its own <i>Prüfungsordnung</i> (PO) and degree-specific regulations <i>FSB</i>
Altklausuren	Past exams – available for studying purposes through the student council ( <i>Fachschaft</i> )
Bachelorarbeit	Bachelor thesis – the final requirement to earn your degree. Also part of the Master degree program ( <i>Masterarbeit</i> )
Chemobar/ Chemikalien- und Materialausgabe	Chemical and Material Disbursement. Here you can collect or buy any chemicals, lab materials, or even office supplies you may need for your lab work.
Dekan	Dean
Dekanat	Office of the Dean
Durchschnittsnote	Average grade
ECTS-Punkte	Credits as per the European Credit Transfer System
Eignungsverfahren	Aptitude assessment procedure. May include an exam or interview, often required for enrollment in a Masters program, to ensure you have the required knowledge to handle the material
einBLICK	University monthly newsletter
Erklär HiWis	Student workers employed to assist students, especially freshmen. They hold regular office hours to answer questions on anything from registration to concrete scientific questions from lectures.
Ersti	A nickname for Freshman, who are in their first semester or year on the University

<b>Fachschaft</b>	Student council – group of students committed to making your studies easier. They represent students in various committees, organize parties, provide old exams for studying purposes, sell lab coats and goggles, and are generally a good resource for questions. On our Faculty, one exists for chemistry, food chemistry, and pharmacy.
<b>Fachspezifische Bestimmungen (FSB)</b>	Degree-specific regulations. This document outlines additions to the ASPO for specific degree programmes
<b>Fachspezifische Schlüsselqualifikationen (FSQ)</b>	Subject-specific key qualifications
<b>Fachstudienberater*in</b>	Course Advisor
<b>Fakultätsrat</b>	Faculty Board – made up of the Faculty leadership, professors, academic advisors, and students, this board is responsible for the continuing development of degree subjects and the Faculty as a whole
<b>Gesamtnote</b>	Overall grade point average
<b>Grundlagen- und Orientierungsprüfung (GOP)</b>	A check to make sure you are making enough progress in your degree to continue. If you have not earned the required number of credits after a certain number of semesters (varies depending on your degree programme), you may not be allowed to continue with your studies
<b>Hausarbeit</b>	Term paper
<b>Hubland</b>	The main campus of the Uni Würzburg. Often divided into north (Nord) and south (Süd) with the street Am Galgenberg as the dividing line
<b>H-und P-Sätzen</b>	Hazard and Precaution Statements
<b>Hochschulwahlen</b>	University elections. Your chance to elect students to the student parliament (StuV) as well as to the Faculty Board ( <i>Fakultätsrat</i> ) and Study Grant Board ( <i>Studienzuschüssekommission</i> )
<b>Immatrikulation</b>	Enrolment on the university (also <i>Einschreibung</i> )
<b>Immatrikulationsbescheinigung</b>	Enrolment certificate – may be necessary for enrolment in German health insurance, opening a bank account, etc. Available for download on WueStudy
<b>Kittel</b>	Lab coat – required in the lab and available for purchase through the student council ( <i>Fachschaft</i> )
<b>Klausur</b>	Written exam
<b>Matrikelnummer</b>	Student ID number
<b>Mensateria</b>	Cafeteria on Hubland

<b>Mündliche Prüfung</b>	Oral exam
<b>Notenspiegel</b>	Transcript of Records
<b>Pflicht(veranstaltung)</b>	Required course you must take to earn degree
<b>Prakikum</b>	Practical training / Lab; also internship
<b>Protokoll</b>	Lab report
<b>Prüfungsleistung</b>	Method of assessment (i.e. How you will be graded for a certain course)
<b>Prüfungsordnung (PO)</b>	Document outlining the required courses and electives needed to earn a specific degree. Also includes the suggested schedule in order to finish in the standard length of programme ( <i>Regelstudienzeit</i> )
<b>Regelstudienzeit</b>	The standard length of a specific degree programme. Generally 6 semesters for a Bachelors degree, 4 for a Masters.
<b>Rückmeldung</b>	Re-enrolment – must be done every semester
<b>Schall und Rauch (SuR)</b>	The chemistry student council magazine – comes out once per semester
<b>(fachspezifisches) Schlüsselqualifikation</b>	(subject-specific) transferable skill
<b>Schutzbrille</b>	Safety goggles – required in the lab and available for purchase through the student council ( <i>Fachschaft</i> )
<b>(Studien)Schwerpunkt</b>	Focus subject (ex. In the Chemie Master, there are 9 possible focus subjects; (in)organic chemistry, biochemistry, functional materials, etc.)
<b>Semesterbeitrag</b>	student fee, paid each semester
<b>Semesterticket</b>	Public transportation pass (same card as your student ID)
<b>Seminar (S)</b>	Seminar
<b>Sprecherinnen- und Sprecherrat (SSR)</b>	Student Board, elected by the student parliament ( <i>StuV</i> ), responsible for working with university leadership and other committees to enact the changes suggested by the student parliament.
<b>Studiendekan</b>	Dean of Studies
<b>Studentenwerk</b>	Student Union. They manage the dorms and cafeterias, and offer a variety of service from advice on financial aid to psychological support. A portion of your student fee (Semesterbeitrag) goes towards these services.
<b>Studienfachbeschreibung (SFB)</b>	Degree subject description – outlines the details of individual courses: what will be covered, how it will be graded, what kind of exam is required, how many credits can be earned, etc.

<b>Studienkoordinator*in</b>	Degree Programme Coordinator
<b>Studierendenausweis</b>	Student ID card – also serves as your public transportation pass
<b>Studienzuschüsse(kommission)</b>	Study grants – a certain portion of your student fee ( <i>Semesterbeitrag</i> ) can be used to make improvements on the Faculty. Decisions on how this money is spent are made by a committee ( <i>Kommission</i> ) of professors and students.
<b>Studierendenvertretung (StuV)</b>	Student body representatives/ parliament. This group is made up of representatives from each Faculty. They make suggestions on how to improve the university as a whole and also organize events like the Erstmesse
<b>Studisoft</b>	A university platform to buy and download software for a reduced price
<b>Stundenplan</b>	Course schedule
<b>Überbrille</b>	Safety visor – required in the lab and available for purchase through the student council ( <i>Fachschaft</i> )
<b>Übung</b>	Exercise
<b>Urlaubssemester</b>	Leave of absence
<b>Voraussetzung</b>	Prerequisite, also requirement more generally
<b>Vorlesung (V)</b>	Lecture
<b>Vorlesungsfreie Zeit</b>	Semester break
<b>Vorlesungsverzeichnis</b>	Course catalogue, released every semester
<b>Wahlpflicht(veranstaltung)</b>	One of multiple elective courses that you can choose from in order to fill a degree requirement
<b>WueCampus</b>	Platform for online course rooms used to dispense course materials, literature, links and more
<b>WueStudy</b>	the university portal used to manage your studies. Here you can make your course schedule, see your current transcripts, print your enrolment certificate and more
<b>Zentrum für Sprachen (ZfS)</b>	Language Centre – a good resource for improving your German
<b>Zulassungsbeschränkung</b>	Restricted admission

## Additional Abbreviations

Abbreviation / Abkürzung	German	English
AC	anorganische Chemie	Inorganic chemistry – used to abbreviate course names as well as the institute for this field
AP	anorganisches Praktikum	Inorganic chemistry practical training (lab)
BC	Biochemie	Biochemistry
CNC	-----	Center for Nanosystems Chemistry
FCP	Fakultät für Chemie und Pharmazie	Faculty of Chemistry and Pharmacy
IFB	Institute für Funktionsmaterialien und Biofabrikation	Institute of Functional Materials and Biofabrication
LMC	Lebensmittelchemie	Food chemistry
OC	organische Chemie	Organic chemistry – used to abbreviate course names as well as the institute for this field
OP	organisches Praktikum	Organic chemistry practical training (lab)
PC	physikalische Chemie	Physical chemistry
PCP	physikalisch-chemisches Praktikum	Physical chemistry practical training (lab)
PTC	Physikalische und Theoretische Chemie	Refers to the Institute for Physical and Theoretical Chemistry
TC	theoretische Chemie	Theoretical chemistry
LV	Lehrveranstaltung	Course